

VILLAGE OF LOMBARD BOARD OF TRUSTEES

--- PETITION FOR PUBLIC HEARING ---

-- ANNEXATION --

ADDRESS OF SUBJECT PROPERTY: _____

PROPERTY IDENTIFICATION NUMBER(S) (P.I.N.(S)): _____

FACILITIES PLANNING AREA (FPA): _____

PETITIONER: _____ PHONE NO.: _____

PETITIONER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

RELATIONSHIP OF PETITIONER TO PROPERTY: _____

OWNER OF PROPERTY: _____

OWNER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EXISTING ZONING: _____ AREA OF PROPERTY: _____ acres / ft²

EXISTING LAND USE(S): _____

EXISTING SITE IMPROVEMENTS: _____

DESCRIPTION OF REQUEST
(attach additional pages as needed):

THE ABOVE INFORMATION, TO THE BEST OF MY KNOWLEDGE, IS TRUE AND CORRECT

(name of petitioner (printed)) (petitioner's title)

(name of owner (printed)) (owner's title)

(petitioner's signature) (date)

(owner's signature) (date)

SUBSCRIBED AND SWORN TO before me
this _____ day of _____, 20____.

SUBSCRIBED AND SWORN TO before me
this _____ day of _____, 20____.

SEAL
HERE

SEAL
HERE

(Notary Public)

(Notary Public)

ANNEXATION SUBMISSION REQUIREMENTS

The following documentation must be completed and submitted with the filing.
(Submission Requirements may vary, please verify with staff prior to submittal)

- _____ Completed Petition for Public Hearing; notarized and including all information in detail; attachment of additional narrative information as needed.
- _____ Fifteen (15) copies of the *PLAT OF SURVEY* and *LEGAL DESCRIPTION*
- _____ Fifteen (15) copies of Plat of Annexation certified by a land surveyor registered with the State of Illinois, drawn to an engineer's scale of one inch equals fifty feet (1" = 50') or larger, and including:
 - a. the date of preparation and all subsequent revisions
 - b. boundary lines, dimensions to the nearest hundredth of a foot, lot numbers, and lot areas
 - c. the name, location, and width of all existing and proposed rights-of-way, easements, common areas, or any other dedications within and adjacent to the subject property
 - d. the applicable parcel numbers of all properties
- _____ One (1) 8.5x11 reduced copy of the plat of annexation.
- _____ Additional documentation, plans, or surveys as requested by the Department of Community Development.

PLANS WILL NOT BE ACCEPTED UNLESS THEY ARE DRAWN TO A STANDARD ENGINEER'S SCALE (1" = 50', 1" = 40', 1" = 30', 1" = 20', OR 1" = 10') AND FOLDED NOT TO EXCEED 8 1/2 X 14" IN AREA. FAILURE TO PROVIDE ALL OF THE ABOVE INFORMATION MAY RESULT IN UNNECESSARY DELAYS.

FEE SCHEDULE

One single-family residence:

No charge

Other:

\$450.00 Public Hearing Fee

\$100.00 fee for each *public notice sign*

*An additional fee will be required to compensate for the Village Attorney's actual time spent on reviewing and processing related annexation documents.
This fee must be submitted prior to recording of the Plat of Annexation.*