

# VILLAGE OF LOMBARD

255 E. WILSON AVE  
LOMBARD, IL 60148  
(630) 620-5916

## SUMMARY OF HOTEL OPERATOR'S OCCUPATION TAX ORDINANCE

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Effective Date:	10/10/1985
Exemptions:	Per 35 ILCS 145: A "Permanent Resident" is exempt from paying the Hotel/Motel Tax. "Permanent resident" means any person who occupied or has the right to occupy any room or rooms, regardless of whether or not it is the same room or rooms, in a hotel for at least 30 consecutive days.
Tax:	In order to promote tourism and conventions within the village, a tax in the amount of five percent is hereby levied upon all persons engaged in the business of renting, leasing, or letting rooms in a hotel, said tax to be stated separately as an additional charge on individual billings.
Commission:	Such taxes shall be remitted with a completed report on forms supplied by the village less a five percent fee for the administration of collecting this tax.
Payments Due:	This tax shall be remitted on or before the first day of the second month after the taxes have been collected to the Village Finance Department along with a completed report on forms supplied by the village (i.e., December taxes are due and owing on or before February 1).
Send Payments To:	Village of Lombard Hotel Operator's Occupation Tax 255 E. Wilson Ave. Lombard, IL 60148
Questions on Tax:	You can call Anne Fairbairn at (630) 620-5916, or e-mail <a href="mailto:fairbairna@villageoflombard.org">fairbairna@villageoflombard.org</a> . Be sure to include a phone number and e-mail address where we can respond to your question.

This is intended as a summary only. For complete details, please refer to the Village of Lombard Code of Ordinances.