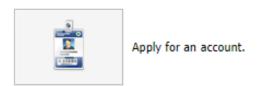


Water Fill Station

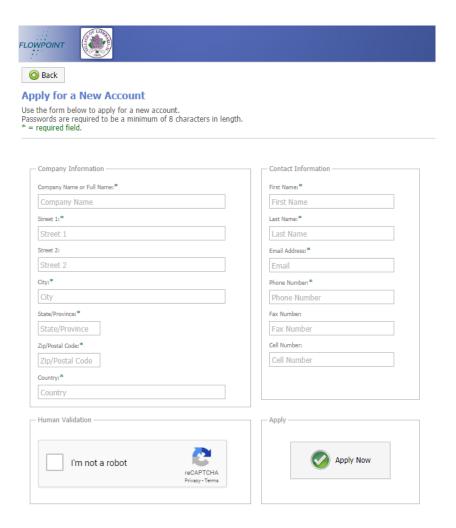
Apply for an Account

www.villageoflombard.org/waterfillstation

1. Click the Apply for an Account tab



2. Complete the Company and Contact Information page



- 3. You will receive an email from the Village of Lombard to confirm your email address.
- 4. The Village of Lombard will approve or deny your request for an account.

 Once approved (usually within 24 hours) you will receive an approval email from the Village of Lombard to log into your account.
- 5. Once logged into your account, click on the Truck Management tab on the left side of the screen to add your truck/tanker



- 6. Adding a Truck
 - a. Click → New
 - b. Follow the guidelines below:

Field	Description
Access Number	Choose four-digit number
PIN (Personal Identification	Must be four digits
Number)	
Truck Name	Truck Number or Unique
	Identifier
Description	Truck make, model, etc.
Driver	Driver first and last name
Plate #	Vehicle License Plate Number
Volume (U.S. Gallons)	Capacity of the tank

- c. Click \rightarrow Save
- 7. Contact Lombard Public Works for any questions at (630) 620-5740.